



Millersville University

OFFICE OF INTERNATIONAL
PROGRAMS AND SERVICES

Non-MU Study Abroad: Program Approval Form

This form is to be used for pre-approving a program prior to a student's application to a Non-MU Study abroad program.

GENERAL INFORMATION

Full Name		M Number	
Organization Name (if Applicable)		Name of International University	
Name of Contact at Organization or International University		Contact's Email address	
Term of Application	City	Country	

IMPORTANT NOTE

Studying abroad through a Non-MU program requires a high level of personal maturity because the Application and Getting Ready to Go stages are intensive on the applicant with their time and efforts. Applicants must be prepared to take personal responsibility for completing the process between the Office of International Programs & Services at Millersville and your Non-MU program provider, organization, and international university, as well as for following through on necessary tasks to successfully study abroad. Information provided on this form will be used to determine if the Non-Millersville study abroad program is approved and to gather basic information about the program. This is to ensure the academic rigor, accreditation status, legitimacy, quality, and safety of the program, and to ensure the program's credits are transferrable to Millersville University.

Sign below indicating that you have read and acknowledge the above information:

Signature: _____ Date: _____

PROGRAM & APPLICATION INFORMATION

Review information provided by the **organization, providers** or the **international university** and list below:

What is the deadline to apply to the program: _____
(Depending on this date, you may be required to complete Millersville's Non-MU Study Abroad Application by an earlier deadline.)

What is the GPA requirement of the program: _____

What are the dates of the program? Departure date: _____ Return date: _____
(The earliest dates should include orientations or suggested arrival dates)

ACADEMIC INFORMATION

Review information provided by the **organization, providers** or the **international university** and list below:

Who will be issuing your official transcript? _____
(For example, will your transcript be issued by the international university, from the company/organization or a U.S. university?)

What type of grading system will the transcript show? _____
(For example, will it show letter grades, number grades, or pass/fail?)

What type of credit system will the transcript use? _____
(For example, will it use semester credits, quarter credits, course contact hours, ECTS credits, or others?)

How many credits are available for you to take in the chosen term? _____
(Remember, a student must be the equivalent of a full time student, 12 credits minimum, in a fall and spring term)

SERVICES

What services are provided by the **organization, providers** or the **international university**? Check all that apply:

- ☐ Flight arrangements
- ☐ Airport pickup
- ☐ Orientation program
- ☐ Dedicated international office
- ☐ Dedicated contact person
- ☐ Bedding
- ☐ Kitchen supplies
- ☐ Meals

- ☐ Local activities
- ☐ Excursions
- ☐ Other:

HOUSING

Review information provided by the **organization, providers** or the **international university**. Check all that apply:

- ☐ On-Campus: ☐ Single room ☐ Shared room
- ☐ Off-Campus Apartment: ☐ Single room ☐ Shared room
- ☐ Off-Campus Homestay or Host Family: ☐ Meals not included ☐ Meals included: (*how many?*) _____
- ☐ Off-Campus: Hotel, Airbnb, Hostel, Bed & Breakfast, or other short term housing
- ☐ Off-Campus: Other: _____

Office-Use Only:

ACCREDITATION STATUS

Review the accreditation status of the international university or the U.S. university of record:

The international university possess accreditation status within the home country: ☐ YES ☐ NO ☐ Programmatic only

Name of the accreditation authority: _____

Notes:

STATE DEPARTMENT ADVISORY LEVEL

Is there a State Department travel advisory for this location: ☐ YES ☐ NO ☐ Mixed zones: _____

Notes:

PROGRAM RECOMMENDATION

Do you approve this study abroad program: ☐ YES ☐ NO

Notes:

Signature: _____ Date: _____